



Addendum to 2025 RFP 2/7/2025

1. General: Please confirm if e-signatures are acceptable.  
[E-signatures are acceptable.](#)
2. 3.2 Proposal Contents and Format, 5. Approach: Please confirm if divider pages or tabs are excluded from the page limit.  
[Divider pages and/or tabs are excluded from the page limit.](#)
3. General: Please confirm if a performance bond, bid bond, or payment bond is applicable and if applicable which bond(s) is/are required to be submitted with the proposal.  
[A performance bond, bid bond or payment bond is not required.](#)
4. Section 2.11 Preparation of Offers – This sections states, “Each proposer shall furnish the information required by the solicitation. Proposers shall sign the solicitation and print or type their name on other submitted exhibits and each continuation sheet thereof on which an entry is made. Erasures or other changes must be initialed by the person signing the offer.”  
Please clarify what the City designates as a submitted exhibit or continuation sheet. Please confirm if the Bidder can sign the transmittal letter to comply with this requirement.  
[Exhibits and continuation sheets are considered additional information to further explain the proposal but not requested by the City. A signed transmittal letter by the bidder will be accepted in lieu of initialing each erasure or change.](#)
5. Staff Hiring, Training, and Evaluation: This section states, “Under no condition, will an applicant be accepted as a driver for this program if (1) he/she has been convicted of a felony, (2) and/or has been convicted of a drug or alcohol offense including DUII diversion”  
We respectfully request that the City revise this section to provide that Contractor will conduct individual assessments of each applicant/employee in accordance with applicable state and federal laws. Contractor will make individualized assessments of applicants with criminal histories, and share that assessment with the City before extending a job offer, but believes automatic disqualification of applicants based on any felony criminal conviction violates federal law. Specifically, the U.S. Equal Employment Opportunity Commission (the “EEOC”) has determined that automatically disqualifying applicants based on criminal history may violate Title VII of the Civil Rights Act of 1964. The EEOC’s enforcement guidance is found at: [http://www.eeoc.gov/laws/guidance/arrest\\_conviction.cfm](http://www.eeoc.gov/laws/guidance/arrest_conviction.cfm)



The City will allow the Contractor to conduct individual assessments of each applicant/employee In accordance with applicable state and federal laws. Contractor will make individualized Assessments of applicants with criminal histories, and share that assessment with the City for Approval before extending a job offer, but believes automatic disqualification of applicants based on any felony criminal conviction violates federal law based on the U.S. Equal Employment Opportunity Commission (EEOC) determination that automatically disqualifying applicants based on criminal history may violate Title VII of the Civil Rights Act of 1964.

6. General: Will addenda be distributed through [www.ci.sandy.or.us/transit/page/request-proposals-sandy-area-metro-sam-operations](http://www.ci.sandy.or.us/transit/page/request-proposals-sandy-area-metro-sam-operations)?  
The addenda will be distributed through [www.ci.sandy.or.us/transit/page/request-proposals-sandy-area-metro-sam-operations](http://www.ci.sandy.or.us/transit/page/request-proposals-sandy-area-metro-sam-operations) and on the City of Sandy Transit home page.
7. Vehicles: Would the client be willing to re-negotiate rates if the composition of the revenue fleet changes during the term of the contract, such as introduction of Zero Emission buses?  
The City would be willing to re-negotiate rates if the composition of the revenue fleet changes at the scheduled interval of negotiations unless it exceeds 15% of revenue hours (RFP page 20).
8. Proposal: Does the Agency/Authority/District approve of using their logo in the bid response?  
The City of Sandy approves the use of the SAM logo in the bid response.
9. DBE: Please verify that there is no specific Disadvantaged Business Enterprise goal established for this contract and that a good faith effort is not required.  
There is no specific Disadvantaged Business Enterprise goal established for this Contract and a good faith effort is not required. However, DBE is given consideration (5 points) as noted in the Criteria for Evaluation Proposals (RFP page 17).